

**CITY OF PINE LAKE**  
**ACTION SUMMARY AGENDA**  
**December 8, 2020**  
**7:00 PM**  
**VIA ZOOM**

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**Call to Order** **Call to Order** at 7:07pm by Mayor Melanie Hammet. The meeting start was delayed due to technical issues.

Present – Mayor Melanie Hammet, Mayor Pro-Tem Jean Bordeaux and Council members Tracey Brantley, Brandy Hall and Augusta Woods. Also present were Acting City Administrator Peggy Merriss, Administrative Assistant Missye Varner, and Chief Sarai Y’Hudah-Green.  
Absent - Council member Brandy Beavers.

**Announcements/Communication**

**Adoption of Agenda**

On a motion by Council member Woods; 2<sup>nd</sup> by Council member Hall, the Consent Agenda was approved unanimously.

**CONSENT AGENDA**

Adoption of the City Council Meeting and Executive Session Minutes for November 24, 2020.

On motion by Council member Bordeaux; 2<sup>nd</sup> by Council member Woods, the Consent Agenda was approved unanimously.

**OLD BUSINESS**

COVID-19 Pandemic Report – Mayor Hammet

**NEW BUSINESS**

**Amendment #1 to Employment Agreement**

Amendment #1 to the Employment Agreement extends the term of the agreement for professional services of Peggy Merriss as Acting City Administrator to April 4, 2021.

On motion by Council member Woods; 2<sup>nd</sup> by Council member Hall, the amendment was approved unanimously.

**Resolution Confirming Executive Session**

On motion by Council member Hall; 2<sup>nd</sup> by Council member Brantley; the resolution was approved unanimously.

**Public Comments**

**Mayor’s Comment**

**Council Comment**

**Adjournment** On motion by Council member Brantley; 2<sup>nd</sup> by Council member Woods, adjournment was approved unanimously.